

Support. The Storing Command will identify reconstitution costs, and seek reimbursement using the applicable ESP code for the operation.

6.3.1.1. To preclude delays of WRM use and to allow deploying forces to tailor their deployment packages to the greatest extent possible, the Supported Air Component should include an approval statement for WRM use in applicable Deployment Orders (DEPOD), Request for Forces (RFF), Planning Orders, etc.

6.3.1.2. **(Added-PACAF)** When WRM is used to support a direct mission or contingency, the WRMO will track all assets released to support the operation. The unit/organization using the WRM is responsible for maintaining the equipment while in use.

6.3.1.2.1. **(Added-7AF)** For Korea COBs and MOBs, WRM used to support a direct mission or contingencies will be tracked on the PUR Roll Up report and identified as Direct Mission Support (DMS).

6.3.2. Indirect Mission Support. Requests to use WRM for Indirect Mission support are initiated by the using organization (e.g., Operations Squadrons for war consumable munitions) and submitted to the installation WRMO/NCO for action. Submit WRM Indirect use request in writing using the format in **Attachment 4**. The WRMO/NCO will review the request and submit it to the WRMPM for approval/disapproval. WRM use requests exceeding installation level approval authority will include the WRMPM's recommendation for approval/disapproval when elevated to MAJCOM for action. When required, use requests are forwarded to the next approval level by the WRMO/NCO through the appropriate WRMPM.

6.3.2.1. Fund cite information from AF IMT, 616 Obligation Authority or DD Form 448, Military Interdepartmental Purchase Request (MIPR) will be provided by requesting unit prior to release of assets by the MAJCOM or Theater A4. Using organization will be assessed fees for service prior to use based on the historical cost for each asset used. Commands are encouraged to maintain data to determine historical cost. **If historical costs are not available, use the following to estimate use cost. For use of 31 days and above, 15 percent of total asset cost; for use of 30 days and less, 10 percent of total asset cost.** The Storing Command may negotiate the assessed cost with the User. Additional costs associated with use will be assessed as incurred. MAJCOMs will ensure units budget for these type costs when event is known in advance.

6.3.2.1.1. **(Added-7AF)** Fee for WRM use: All 7 AF units storing WRM will use a retainer fee listed below for all WRM peacetime use requests.

6.3.2.1.2. (Added-7AF) Retainer fee for special-purpose vehicles: 60k, 40k, 25k, next generation small loaders, wide body loaders, refuelers, stair trucks, heavy repair vehicles, flight line towing vehicles, deicing trucks, forklifts, cranes, HMMWVs, M35s, etc. (i.e., all "C", "D", "E", "K", "L", and "W" management code vehicles): \$400 per vehicle.

6.3.2.1.3. (Added-7AF) Retainer fee for general-purpose vehicles: pick-ups, six packs, multi-stops, S&P trucks, tractor trailers, buses, sedans, etc. (i.e., all "B" management code vehicles): \$200 per vehicle.

6.3.2.1.4. (Added-7AF) Retainer fee for powered support equipment: generators, bomb lifts, compressors, hydraulic test stands, light carts, test equipment, air conditioners, ROWPUs, etc.: \$300 per item.

6.3.2.1.5. (Added-7AF) Retainer fee for non-powered support equipment: maintenance stands, tow bars, servicing carts, engine trailers, dollies, munitions trailers, aircraft jacks, fuel bowsers, fire bottles, TRAP, etc. :\$50 per item.

6.3.2.1.6. (Added-7AF) The retainer fee must be provided via AF Form 616, *Fund Cite Authorization (FCA)*, or Military Interdepartmental Purchase Request (MIPR) prior to release of the WRM asset(s). The retainer fee must be obligated prior to the release of WRM assets. Wing and Air Force tenant units should have a Miscellaneous Obligation/Reimbursement Document (MORD) in place. The AF Form 616 will be used for Reserve and AF Units. MIPRs will be used for other military services. The 7 AF WRMO will coordinate with the 7 AF/A4 Resource Advisor and 7 AF/FM for posting funds into respective accounts. The base storing unit will submit a SF1080, *Voucher for Transfers between Appropriations and/or Funds*, close out the AF Form 616/MIPR, once the WRM asset has been returned for reconstitution costs, and document open and closed reimbursements in the quarterly reconstitution report. 607 MMS Supply will set up separate accounts so retainer fees can be loaded.

6.3.2.1.7. (Added-7AF) If the retainer fee does not cover the reconstitution costs, additional costs associated with use will be assessed.

6.3.2.2. When WRM assets are approved for use, the user is responsible for all costs associated with use to include packing, crating, transportation to and from the employment site, TDY costs for personnel deploying with the assets, contractor costs as applicable, reconstitution/repair of assets, MRSP costs, etc. (this list is not all inclusive).

6.3.2.3. (Added-PACAF) Use request will be submitted using the Microsoft Outlook template located on the PACAF WRM SharePoint site.

6.3.3. Exercise support. WRM may be used for exercise support provided the host unit exhausts all methods of support, the MCO mission is not degraded, and applicable funding documents are provided. The Exercise Support Plan (ESP) may substitute as the WRM Use Request, provided all the conditions of indirect support usage are met. Release approval is contingent upon receipt of funding documentation from the using organizations and will be reflected in the WRM and funding annex of the ESP. The appropriate coordination must be obtained from the WRM approval level for the commodities to be issued. The WRMO is responsible for ensuring the ESP meets the WRM use approval criteria in [Table 6.1](#) and paragraph [6.2.3](#) (i.e., Air Staff must approve issue of WRM to non-AF units).

6.3.4. The using organization must appoint, in writing, a responsible individual to receipt for, control and return all WRM. Designated individuals are comparable to Supply Equipment Custodians and must be in the grade of E-5 or above.

6.4. Accountability:

6.4.1. WRM consumables are issued through either SBSS or CAS to the using organization.

6.4.2. WRM Support Equipment. During force rotations, the using organization will identify in advance the next equipment custodian to sign for the WRM. A joint inventory will be conducted at that time. Equipment custodians should be identified to the deployed PERSCO team to flag custodians and ensure transfer of custodianship with the Storing Command custodian prior to the individual's departure.

6.4.3. **Periods less than 30 days.** Issue of WRM for periods less than 30 days requires at a minimum, preparation of an AF Form 1297 or locally acceptable form, and signature of the receiving custodian. WRM issued for periods of 30 days or more requires the preparation of an R14 (an SBSS-generated report).

6.4.4. If the mission support extends past six months, the theater LG and CE functional managers should attempt to transition to more permanent assets or contract support for required capabilities and begin reconstitution of WRM assets immediately.

6.4.5. For cases of abuse during use of WRM, see AFMAN 23-220, *Reports of Survey for Air Force Property*, for procedures.

6.5. Sustainment/Employment: The using organization is responsible for all maintenance of issued WRM, to include funding and ordering replacement parts. Any maintenance that is beyond the capability of the using organization must be identified to the Storing Command. The Storing Command may assist in identifying alternatives to obtain the necessary support. Applicable funding documents will be required by the supported Command to assist with contract support.

6.5.1. **(Added-7AF)** During local MOB readiness exercises, at the Vehicle Fleet Managers' discretion, vehicle repairs requiring an AF Form 1823, *Vehicle and Equipment Work Order*, vehicle work order to be opened per AFI 24-302, *Vehicle Management*, will be directed to the originating WRM maintenance shops and any reimbursements will be initially covered by the retainer fee. Any additional funding beyond the retainer fee will be recouped through the WRMO and Resource Advisors using the Fund cite information from AF Form 616 Obligation Authority or DD Form 448, *Military Interdepartmental Purchase Request (MIPR)*.

6.6. Turn-in Procedures: The storing organization representative, in conjunction with the Using organization Custodian, must document the return of WRM and identify the status of the asset and if required, an estimated repair date. This information must be reported to release authority for assets that require prior approval. The notification will be sent to the same agencies included in the request message

6.6.1. **(Added-PACAF)** The WRMO will establish procedures for notification that WRM has been returned to storage in serviceable condition. Procedures will include the storing organization submitting a WRM Use Return to Storage Report to the WRMO, identifying the WRM commodity and any other pertinent information pertaining to its use.

6.6.1.1. **(Added-7AF)** For Korea COBs, WRMMs will submit WRM Use Return to Service Letters to 607 MMS WRMO/NCO for inclusion to WRM Use/Reconstitution Data Log per Table 6.2. Korea MOBs WRMO/NCO and 607 MMS WRMO/NCO will submit quarterly peacetime use logs to 7 AF WRMO/NCO IAW Table 6.2.

7.7.2.4. All fuel and water bladders should be transferred to the contingency CES/CC (AS058) at the time of deployment. There will be no reconstitution of bladders.

7.8. BEAR Reconstitution:

7.8.1. When BEAR assets are approved for use, the user is responsible for all costs associated with use to include packing, crating, transportation to and from the employment site, TDY costs for personnel deploying with the assets, contractor costs as applicable, reconstitution/repair of assets, and MRSP costs (this list is not all inclusive). For use less than 30 days, 10 percent of the cost of each item used must be deposited by Military Interdepartmental Purchase Request (MIPR)/AF IMT 616, Fund Cite Authorization, with the providing unit prior to equipment release. For use exceeding 30 days, the deposit required is 15 percent of each item. Funds in excess of those deposited for reconstitution will be returned to the user. Costs in excess of funds deposited will be charged to the user.

7.8.2. Reconstitution will be conducted for all equipment, vehicles, and MRSPs, upon return of BEAR assets to home BEAR units as money and contractual limitations permit. Timelines should be evaluated as the situation unfolds. Once reconstitution is complete, the BEAR unit will submit an End-of-Deployment/Reconstitution Report to their applicable MAJCOM CWRMO/NCO and a separate copy to HQ ACC/LGXW. The BEAR End-of-Deployment/Reconstitution Report format can be found in [Attachment 9](#).

7.9. Life Cycle Matrix:

7.9.1. WR-ALC BEAR System Program Director (SPD), with input from 49 MMG/LGX (BEAR Pilot Unit) as well as ACC/LGXW, USCENTAF/LGXR, USAFE/A4OW, PACAF/LG-ALOCW, AMC/A45A, and AFCESA, as appropriate, will design and maintain a BEAR Life Cycle Matrix (LCM). The LCM will provide the basis for forecasting likely asset impacts and costs for training, storing, deploying, maintaining, reconstituting, and replacing BEAR equipment items. This product will be critical to enabling funding and asset procurement forecasts. LCM is critical to the POM process for initial, shortage, and replacement BEAR requirements.

7.10. BEAR Integrated Management Team (BIMT):

7.10.1. Mission Statement. The Air Force BEAR Integrated Management Team (BIMT) ensures AF BEAR capability to meet DOD mission needs consistent with Unified Combatant Commander (UCC) requirements and overall AF and DOD policy and programming guidance for BEAR and related systems as directed in Program Management Directive (PMD) 2054, Basic Expeditionary Airfield Resources. To achieve these goals, the BIMT is responsible for the full range of management actions necessary to program, fund, acquire, store, deploy, sustain, reconstitute, and upgrade AF BEAR assets.

7.10.2. BIMT responsibilities are accomplished through a structure that encourages participation from all relevant MAJCOMs, associated agencies and organizations at appropriate levels of involvement. The multi-agency BEAR Integrated Product Team is the working level group responsible for managing day-to-day activities involving system requirements, configurations, upgrades, and resource programming. The multi-agency BEAR Systems Readiness Board is the senior-level board responsible for overall program oversight, guidance, and direction. The BEAR General Officer Steering Group (GOSG) provides AF executive-level oversight, guidance, and direction of the program. AFPD 25-1, *War Reserve*